

MEETING OF THE
BOARD OF LIBRARY TRUSTEES
May 9, 2023
MINUTES

Conducted by Remote Participation

Call to Order

Chair Stephen Quinlan called the meeting to order at 7:19 p.m. In attendance were trustees Adam Delmolino, Kathy Fennelly, Jonathan Gates, Amy Hampe, Joyce Radochia, and Stephen Quinlan. Also in attendance were Anna Litten, library director, and Amanda Troha, assistant director. Heather Calvin joined the meeting at 7:21. Mr. Quinlan shared open meeting law information as it pertains to remote meetings and read the Resolution Acknowledging Native Lands.

Community Time

There were no comments from members of the community.

Approval of April 11 Meeting Minutes (vote)

Mr. Quinlan moved to approve the April 11 Meeting Minutes as amended. Ms. Calvin seconded the motion. Under Guidance from the Attorney General's office, the Board held a roll call vote. Mr. Delmolino voted aye, Ms. Fennelly abstained, Mr. Gates voted aye, Ms. Hampe voted aye, Ms. Radochia voted aye. The Board approved the April 11 Meeting Minutes.

Appointment of Nominating Committee (vote)

Mr. Quinlan moved to appoint Ms. Radochia and Ms. Hampe to the Nominating Committee. Mr. Demolino seconded the motion. The Board held a roll call vote. Ms. Calvin voted aye, Ms. Fennelly voted aye, Mr. Gates voted aye, Ms. Hampe voted aye, Ms. Radochia voted aye. The Board approved the Nominating Committee.

Appointment of Library Facility Needs Committee (vote)

The Board discussed the role and composition of the Library Facility Needs Committee. Mr. Quinlan moved to nominate Ms. Calvin and Mr. Demolino to the Fox Branch Library Facility Needs Committee, to complete the space planning and schematic design phase of a Fox Branch Library Building Program. Ms. Hampe seconded the motion. Ms. Calvin voted aye,

Mr. Demolino voted aye, Ms. Fennelly voted aye, Mr. Gates voted aye, Ms. Radochia voted aye.

Preliminary Discussion of FY24 and FY25 Action Plan

Ms. Litten discussed the FY24 and FY25 action plans. Ms. Litten outlined areas for growth to meet strategic planning goals.

Town Meeting Update

Ms. Litten shared that all of the library's operating and capital requests were approved by Town Meeting.

Director's Report

The Board discussed the Director's Report.

Foundation Liaison Update

Ms. Calvin shared her thanks for the Foundation. The Foundation is creating a Capital Projects Committee to support upcoming library projects.

Friends Liaison Updates

Ms. Radochia shared the details and upcoming programs from the Friends meetings. There was no report from the Friends of Fox.

Communications and Announcements

Ms. Litten thanked the Board for their support of staff learning opportunities.

Unanticipated Items

Ms. Radochia and Ms. Fennelly both shared the news that will be stepping down from the Board, effective June 30, 2023.

Date of Next Meeting: June 13, 2023

Adjournment (vote)

Ms. Hampe motioned to adjourn. The Board held a roll call vote. Ms. Calvin voted aye, Mr. Demolino voted aye, Ms. Fennelly voted aye, Mr. Gates voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye. The meeting adjourned at 8:50 p.m.

Materials Distributed:

- May 9, 2023 Meeting Agenda

- April 11 Meeting Minutes
- DRAFT—Library Facility Needs Committee Summary
- Library Director's Report April 2023 with Circulation Report